

At a regular meeting of the Malone Village Board, held on March 22, 2010, at 6:30 PM, at the Malone Village Meeting Room, located at 16 Elm Street, the following were present:

Brent Stewart	MAYOR
Lenora Richards	Trustee
Dailon Patnode	Trustee
Todd LePine	Trustee
Susan Hafter	Trustee

Also in attendance:

Cheryl Douglas, Village Clerk
Dolly Maguire, Village Treasurer
Stephen Stone, Chief of Police

Darcy Fargo, Malone Telegram
Jeff Smith, DPW Superintendent

APPROVE THE MINUTES OF LAST REGULAR MEETING: 03/08/2010

Upon the motion of Trustee Richards seconded by Trustee Hafter and unanimously carried to accept the minutes as presented and placed on file.

APPROVE THE MINUTES OF LAST SPECIAL MEETING: 03/16/2010

Upon the motion of Trustee LePine seconded by Trustee Patnode and carried (4-0) to accept the minutes as presented and placed on file. (Trustee Hafter abstained).

PAY BILLS:

<u>FUND</u>	<u>AMOUNT</u>
Revolving Loan Fund	177.50
CDBG Grant Fund	195.00
Joint Recreation Fund	1,053.60
Flanagan Restoration Fund	2,017.71
State Grant Fund	9,612.50
Water Fund	20,362.97
Sewer Fund	21,991.72
Trust & Agency Fund	78,311.66
General Fund	<u>95,727.22</u>
	\$ 229,449.88

Upon the motion of Trustee Richards seconded by Trustee LePine and unanimously carried the above bills were paid.

CODE REPORT:

BUILDING APPLICATIONS:

Mathew W. Steenberge
88 West Street
Malone, NY 12953

Reroof, siding, MPE, renovations, doors, windows, relocate interior walls, add additional roof support, add paved driveway at an estimated cost of \$25,000. Application approved by Code Officer Gordon Halley.

HEATING APPLICATION:

David LePine
48 Raymond Street
Malone, NY 12953

Install an oil heating appliance, masonry chimney, clay flue at an estimated cost of \$3,627. Application approved by Code Officer Gordon Halley.

TAXI DRIVERS LICENSE APPLICATIONS:

Applications for taxi driver's license from Jodi Robistow (renewal), Sandra Lamica (renewal), Leon Lamica (renewal), Timothy Allen (renewal) and Raymond Benjamins (renewal) received and approved by the Police Department.

Upon the motion of Trustee Richards seconded by Trustee LePine and unanimously carried to accept the application renewals.

Application for a taxi stand from Leon and Sandra Lamica at 384 West Main Street. Approved by the police department.

Upon the motion of Trustee Hafter seconded by Trustee LePine and unanimously carried to accept the application.

CORRESPONDENCE:

Department of the Army – Permit #NAN-2010-0020 – The Department of the Army regulates construction activities over navigable waterways. It appears that a Department of the Army permit will not be required for the proposal based on the drawing we provided to them.

Resignation of member of Zoning/Planning Board – Letter received from Mary Armstrong resigning as of June 1, 2010. She is moving to Iowa.

Upon the motion of Trustee Richards seconded by Trustee Hafter and unanimously carried to accept the letter of resignation and advertise for a vacancy.

Village of Malone Housing Authority – Letter received from Barry Webb advising us that the term of two Board Members on the Housing Authority will expire in April. He is asking for our recommendation to renew their 5-year term.

Upon the motion of Trustee LePine seconded by Trustee Patnode and unanimously carried to renew the terms of the board members.

Letter from Patrick Lyng – Letter received from Patrick to the Malone Village Police Department thanking them for their hard work and dedication in catching a young man who was breaking into vehicles.

NEW BUSINESS:

Justice Court Statement – For the month of January 2010 presented.

Upon the motion of Trustee LePine seconded by Trustee Richards and unanimously carried to accept the report as presented and placed on file.

Clarifier Pool Brush System - Resolution #10 – Authorization to solicit bids for a clarifier for the WWTP. We have three pools, two clarifiers are already in place, we just need to go out to bid for another one.

**VILLAGE OF MALONE
RESOLUTION NO. 10-2010**

AUTHORIZATION TO SOLICIT CLARIFIER CLEANING BIDS

WHEREAS, the Village of Malone invites sealed bids for the purpose to design, manufacture, and install a Clarifier Pool Brush System located at the Village of Malone Wastewater Treatment Plant; and

WHEREAS, the contractor must design, manufacture and install a debris control system to provide over 50 points of flexibility and adjustment allowing automated system to remove algae and debris from the following clarifier surfaces: Inner Baffle, Outer Baffle, Inner Weir, Outer Weir, Top Spillway, Angled Spillway, Inner Upper and Lower Launder Wall, Launder Bottom, Outer Lower Launder Wall; and

WHEREAS, the Village of Malone will be submitting a request for bids for a custom design system (Weir-Wolf or equal); and

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees authorizes the solicitation of bids for the purchase of a Clarifier Pool Brush System for the Wastewater Treatment Plant; **and**

BE IT FURTHER RESOLVED: The bids will be opened on April 9, 2010 at 1:00 PM in the Village Clerk's office.

Motion Made By: Trustee Hafter
Seconded By: Trustee LePine
Approved By Board of Trustees on: 3/22/2010

USED EQUIPMENT BIDS – The bidder's list was read aloud. There was only one item (the 2002 Ford Crown Victoria) that received two bids.

Upon the motion of Trustee LePine seconded by Trustee Richards and unanimously carried to award the bid for the office equipment to Scott Steenberge for a laptop computer, amplifier, humidifier and garbage cans for \$10.50. Award the bid for four HP Printers to Danielle Dumas in the amount of \$8.00. Award the bid for the 1991 Ford Truck to Craig Brand for \$151.00.

Upon the motion of Trustee LePine seconded by Trustee Hafter and unanimously carried to award the bid to Gary Mallette for the 2002 Ford Crown Victoria in the amount of \$227.58.

RFP – Grant Writing, Administration and Project Delivery – We received three bids; Camoin Associates, GEMS, and Avalon Associates. The Trustees all agreed that Camoin Associates would be the best consultant to hire. They are familiar with the area, we have done business with them before, they are experienced and their fees are in line with the standard. Avalon did not give us a quote. GEMS does not have as much experience.

Upon the motion of Trustee Hafter seconded by Trustee Patnode and unanimously carried to award the RFP to Camoin Associates.

**VILLAGE OF MALONE
RESOLUTION NO. 11-2010**

**AGREEMENT FOR GRANT WRITING, ADMINISTRATION AND
PROGRAM/PROJECT DELIVERY SERVICES**

WHEREAS, the Village of Malone released a Request for Proposals (RFP) seeking the services of a qualified firm or individual to provide grant writing, grant administration and program/project delivery services for a number of different grants that it may choose to apply for over the course of the next three years (2010, 2011 and 2012).

NOW THEREFORE BE IT RESOLVED: the Village Board of Trustees authorizes the Mayor to enter into an agreement with Camoin Associates for grant writing, administration and program/project delivery services for various grants for a period of three (3) years.

Motion Made By: Trustee Hafter
Seconded By: Trustee Richards
Approved By Board of Trustees on: 3/22/2010

Phase II Duane Street Waterline – We need to establish dates for two public hearings, one to do the grant application and one to define the project. The grant application is due on April 23, 2010. We are looking at probably a year from now to start Phase II. By fall we should be finishing Phase I.

Upon the motion of Trustee Richards seconded by Trustee Hafter and unanimously carried to set the first public hearing for a phase II grant application on April 1, 2010 at 6:30 PM.

Upon the motion of Trustee Hafter seconded by Trustee LePine and unanimously carried to set the second public hearing for a phase II grant application defining the project on April 12, 2010 at 6:30 PM.

Chasm Falls Reservoir Water System Improvement – Resolution #12 – Two proposals were submitted, one for a new standpipe tank located within the vicinity of the existing reservoir at an estimated cost of \$808,500. The other proposal was for a concrete tank inside the footprint of the existing reservoir at an estimated project cost of \$647,000.

**VILLAGE OF MALONE
RESOLUTION NO. 12-2010**

**ESTABLISHMENT OF CHASM FALLS RESERVOIR WATER SYSTEM
IMPROVEMENT CAPITAL PROJECT & PERMISSIVE REFERENDUM**

WHEREAS, by Resolution No. 29-2009, the Village of Malone entered into an Agreement with the engineering firm of Burley-Guminiak & Associates to evaluate the existing condition of the Chasm Falls Reservoir; and

WHEREAS, the engineering study to determine options and costs has been completed; and

WHEREAS, one option would be to construct a new standpipe (tank) located within the vicinity of the existing reservoir at an estimated project cost of \$808,500 and

WHEREAS, the second option would be to construct a concrete tank inside the footprint of the existing reservoir at an estimated project cost of \$647,000;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees agree to construct a concrete tank inside the footprint of the existing reservoir; and

BE IT FURTHER RESOLVED: The Village Board of Trustees establishes the Chasm Falls Reservoir Water System Capital Project at an estimated project cost of \$647,000; and

BE IT FURTHER RESOLVED: Subject to a permissive referendum, the Project will be funded by utilizing the Water Capital Reserve Fund.

Motion made by: Trustee Patnode
Seconded by: Trustee Hafter
Approved by Board of Trustees on: 3/22/2010

**Agreement with Burley-Guminiak for Professional Services of Chasm Falls
Reservoir Water System Improvement Project – Resolution #13** – Burley and
Guminiak has given us an agreement for professional services at a total engineering
cost of \$69,000.

**VILLAGE OF MALONE
RESOLUTION NO. 13-2010**

**AUTHORIZATION TO ENTER INTO AGREEMENT FOR PROFESSIONAL
SERVICES-CHASM FALLS RESERVOIR WATER SYSTEM IMPROVEMENT**

WHEREAS, the engineering firm of Burley-Guminiak & Associates has presented the Village of Malone Board of Trustees with a study evaluating the existing condition of the Chasm Falls Reservoir; and

WHEREAS, the Village Board has established the Chasm Falls Reservoir Water System Improvement Capital Project;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees authorizes the Mayor to enter into an agreement with Burley-Guminiak & Associates, Consulting Engineers, PLLC for professional services associated with the Chasm Falls Reservoir Water System Improvement Capital Project at a cost of \$69,000.

Motion Made By: Trustee Richards
Seconded By: Trustee Hafter
Approved By Board of Trustees on: March 22, 2010

MEDCO Main Street Grant – MEDCO is looking to apply for another grant and expand the boundaries of this grant. The Village of Malone supports the grant application to procure funding through its NY Main Street Program.

**VILLAGE OF MALONE
RESOLUTION NO. 14-2010**

**AUTHORIZATION SUPPORTING GRANT APPLICATION TO PROCURE FUNDING
THROUGH NEW YORK MAIN STREET PROGRAM**

WHEREAS, the New York State Division of Housing and Community Renewal is making available funding for the NY Main Street (NYMS) Program, and

WHEREAS, eligible applicants include municipalities, and

WHEREAS, the proposed service area is Main Street in downtown Malone, and

WHEREAS, the proposed funding will assist in façade and building improvements to downtown Main Street buildings and streetscape enhancements, and

WHEREAS, the Village of Malone is in support of the proposed projects to be included in the funding application, therefore be it

RESOLVED, that the Village of Malone supports the grant application to procure funding through its NY Main Street Program application for Main Street/downtown revitalization efforts.

Motion made by: Trustee Hafter
Seconded by: Trustee Richards
Approved by Board of Trustees On: March 22, 2010

Franklin County Legislature Resolution #76 – Property transfer information for Huck’s Bar to the Village of Malone. Tax ID: 112.33-9-19. The County waived the levy against the property in the amount of \$5453.86.

Upon the motion of Trustee Richards seconded by Trustee LePine and unanimously carried to accept the property transfer of the County property to the Village of Malone at 4 Duane Street, for public use.

BUDGET AMENDMENTS:

**GENERAL FUND
BUDGET AMENDMENT NO. 33 – 2009/2010**

Related to the appropriation and/or transfer of funds;

NOW, THEREFORE BE IT RESOLVED: that the following amount(s) be and the same hereby is (are) appropriated/transferred.

\$ 516.75 From Account No. A511.2 Appropriated Forfeiture Fund Reserve
As Follows:

\$ 516.75 To Account No. A3120.1R Police Salaries (Forfeiture Fund)

Motion Made By: Trustee Hafter
Seconded By: Trustee Patnode
Approved by the Board of Trustees On: March 22, 2010

**GENERAL FUND
BUDGET AMENDMENT NO. 34 – 2009/2010**

Related to the appropriation and/or transfer of funds;

NOW, THEREFORE BE IT RESOLVED: that the following amount(s) be and the same hereby is (are) appropriated/transferred.

Reduce Revenue Code: A1001 Real Property Taxes by \$5,453.86

Increase Appropriation Code A8660.2 Acquisition of Real Property by \$5,453.86

Motion Made By: Trustee Richards
Seconded By: Trustee LePine
Approved by the Board of Trustees On: March 22, 2010

**GENERAL FUND
BUDGET AMENDMENT NO. 35-2009/2010**

Related to the appropriation and/or transfer of funds;

NOW, THEREFORE, be it resolved that the following amount(s) be and the same hereby is (are) appropriated/transferred.

Increase Revenue Code: A3389.4 Public Safety – Dept. of Justice by \$29,935.00

Increase Appropriation Code A3120.2 Police Equipment by \$29,935.00

Motion Made By: Trustee LePine
Seconded By: Trustee Richards
Approved by the Board of Trustees On: March 22, 2010

**WATER FUND
BUDGET AMENDMENT NO. 5-2009/2010**

Related to the appropriation and/or transfer of funds;

NOW, THEREFORE, be it resolved that the following amount(s) be and the same hereby is (are) appropriated/transferred.

Increase Revenue Code F2680 Insurance Recoveries by \$2,210.72

Increase Appropriation Code. F8340.2 Transportation & Distribution Equipment by \$2,210.72

Motion Made By: Trustee Patnode

Seconded By: Trustee LePine

Approved by the Board of Trustees On: March 22, 2010

**WATER FUND
BUDGET AMENDMENT NO. 6-2009/2010**

Related to the appropriation and/or transfer of funds;

NOW, THEREFORE, be it resolved that the following amount(s) be and the same hereby is (are) appropriated/transferred.

\$ 740.00 From Account No. F8320.4 Source of Supply Other Expenses

As Follows:

\$ 740.00 To Account No. F8310.4 Water Administration Other Expenses

Motion Made By: Trustee LePine

Seconded By: Trustee Richards

Approved by the Board of Trustees On: March 22, 2010

**WATER FUND
BUDGET AMENDMENT NO. 7-2009/2010**

Related to the appropriation and/or transfer of funds;

NOW, THEREFORE, be it resolved that the following amount(s) be and the same hereby is (are) appropriated/transferred.

\$647,000 From Account No. F511 Appropriated Capital Reserve

As Follows:

\$647,000 To Account No. F9950.9 Transfer to Capital Projects Fund

Motion Made By: Trustee Richards

Seconded By: Trustee LePine

Approved by the Board of Trustees On: March 22, 2010

FINANCIAL REPORT – For the period ending February 28, 2010 submitted by Treasurer Dolly Maguire.

Upon the motion of Trustee Hafter seconded by Trustee Patnode and unanimously carried to accept the report as presented and placed on file.

POLICE CHIEF’S REPORT – The Village Clerk received one call today on Milwaukee/Washington Street. The gentleman that called thought it would be a good idea for a 4-way stop sign. There was an article in the paper regarding this on March 9, 2010.

Upon the motion of Trustee Hafter seconded by Trustee Richards and unanimously carried to apply for a 4-way stop sign at that intersection.

DPW Report – Jeff Smith will announce spring clean up days at the next meeting. We will not be picking up branches, just leaves.

ADJOURNMENT –

Upon the motion of Trustee Patnode seconded by Trustee LePine and unanimously carried to adjourn the meeting at 7:50 PM.

Respectfully submitted,

Cheryl A. Douglas