

At a Regular Meeting of the Malone Village Board, held on Monday, March 10, 2008, at 6:30 p.m., at the Malone Village Meeting Room, located at 16 Elm Street, the following were present:

BRENT S. STEWART

MAYOR

Susan Hafter

Trustee

Lenora Richards

Trustee

Todd LePine

Trustee

Dailon Patnode

Trustee

Also in attendance:

Tammy R. LaValley, Village Clerk

Jeff Smith, DPW Supervisor

Steve Stone, Chief of Police

Darcy Fargo, Malone Telegram

The meeting opened at 6:30 p.m. with the pledge of allegiance.

MINUTES APPROVED.

Upon motion made by Trustee Richards, seconded by Trustee LePine and unanimously carried, the minutes of the last regular meeting, held on February 25, 2008, were approved as received.

BILLS PAID.

Upon motion made by Trustee Hafter, seconded by Trustee LePine and unanimously carried, the following bills were authorized for payment:

REVOLVING LOAN FUND	\$5.33
JOINT REC FUND	\$211.98
ALL FUNDS	\$8486.20
SEWER FUND	\$28996.96
WATER FUND	\$50390.91
TRUST AND AGENCY	\$96124.09
GENERAL FUND	<u>\$100348.84</u>
TOTAL:	\$284564.31

CODE APPLICATIONS.

All applications were reviewed by the Malone Village Board.

BUILDING PERMITS.

ROLAND CARTER
33 AMSDEN STREET
MALONE

APPLICATION SUBMITTED TO REPAIR WALL CRACKS IN THE BASEMENT AND POUR CONCRETE OVERLAY ON FLOOR. ESTIMATED COST OF PROJECT IS \$1500.00. APPLICATION APPROVED BY JOHN LECLERC.

TRAVIS PRITCHARD
55 FACTORY STREET
MALONE

APPLICATION SUBMITTED TO RENEW A BUILDING PERMIT FOR RENOVATIONS AT THE ABOVE LOCATION. (SINGLE FAMILY RENTAL) ESTIMATED COST OF THIS PROJECT IS \$500.00. APPLICATION APPROVED BY JOHN LECLERC.

DEMOLITION PERMIT

TRAVIS PRITCHARD
52 FACTORY STREET
MALONE

APPLICATION SUBMITTED TO RENEW A DEMOLITION PERMIT FOR A SINGLE DWELLING HOME AT THE ABOVE LOCATION. THE DWELLING IS EMPTY AT THIS TIME. ESTIMATED COST IS \$500.00. APPLICATION APPROVED BY JOHN LECLERC.

FENCE PERMIT

TRAVIS PRITCHARD
52 FACTORY STREET
MALONE

APPLICATION SUBMITTED TO RENEW A FENCE PERMIT FOR THE ABOVE STATED LOCATION. ESTIMATED COST OF THIS WOOD FENCE IS \$100.00. APPLICATION APPROVED BY JOHN LECLERC.

SIGN PERMIT

WILLIAM MCCALLIG
399 E. MAIN STREET
MALONE

APPLICATION SUBMITTED FOR A SIGN TO BE PLACED AT THE ABOVE LOCATION. IT WILL BE A WALL SIGN, NON-ILLUMINATED; THE ESTIMATED COST OF THIS SIGN IS \$300.00. APPLICATION APPROVED BY JOHN LECLERC.

CHIMNEY PERMIT

KENNY HERNANDEZ
9 FRANKLIN STREET
MALONE

APPLICATION SUBMITTED TO INSTALL A CHIMNEY. APPLICATION APPROVED BY JOHN LECLERC.

EMPLOYMENT APPLICATIONS.

1. KENNETH PATNODE, JR. ANY AVAILABLE POSITION
 3 PARK AVE. APT. 1
 MALONE

2. KENNY CYRUS SEWAGE TREATMENT PLANT
 21 PEARL ST. APT 3
 MALONE

Mayor Stewart read these two applications aloud and they will be placed on file in the Village Clerk's Office for possible future use.

CEMENT APPLICATIONS.

1. ALLEN DURANT (FLEMINGS FNE FURNITURE) SIDEWALK
 MILL STREET (MILL STREET
 MALONE SIDE OF STORE)

APPLICATION WAS APPROVED BY DPW SUPERVISOR, JEFF SMITH.

Upon motion made by Trustee Richards, seconded by Trustee LePine and unanimously carried, this cement/sidewalk application was approved as received.

CORRESPONDENCE.

1. TIME WARNER CABLE RATE INCREASE.

Mayor Stewart announced that a letter was received informing the Village that Time Warner Cable is increasing their rates.

2. DEPT. OF TRANSPORTATION; TRANSPORTATION ENHANCEMENT PROGRAM.

Mayor Stewart stated that we received a letter announcing three workshops that are being offered; it will cover an overview of the enhancement program. Jeff Smith, DPW Supervisor stated that he may be interested in attending. His thoughts are that maybe we can get some assistance through this program for street lighting.

3. **NEW COVENANT CHURCH; “LOVE YOUR CITY” EVENT;
REQUEST TO USE ARSENAL GREEN ON JUNE 13, FROM 5 PM
THROUGH 9 PM AND JUNE 14 FROM 8 AM THROUGH 4 PM.**

A letter of request from the New Covenant Church to host the annual “Love Your City” event was received. They are holding this event at the same time the bicentennial is being held. Some of the activities planned are face painting, free coffee, blood pressure checks, games for kids, musical entertainment and a puppet show. It was a big success last year and they would like to hold it again this year.

Upon motion made by Trustee Hafter, seconded by Trustee LePine and unanimously carried, New Covenant Church is allowed to hold the “Love Your City” event on the above stated dates; and the board is asking that on Friday, June 13th, they have the park cleaned up and vacated by 9 p.m. and that they shall not pass out things such as coffee, etc. out on the streets due to risks of injury, accidents, etc. A letter will be mailed to Ashley Hart who is the contact person for New Covenant Church.

4. **VILLAGE OF MALONE HOUSING AUTHORITY BOARD OF
COMMISSIONERS; SALARY INCREASE FOR ALL EMPLOYEES
OF \$700.00 ACROSS THE BOARD FOR FY 4-1-08 – 3-31-09.**

Mayor Stewart stated that these salaries come from HUD monies.

Upon motion made by Trustee Patnode, seconded by Trustee Richards and unanimously carried, the salary increase for all employees at the Village of Malone Housing Authority was approved as received.

NEW BUSINESS.

1. **VILLAGE OF MALONE ANNUAL DRINKING WATER QUALITY
REPORT FOR 2007.**

This report was reviewed by the Malone Village Board and will be on file in the Village Clerk’s office for future reference.

2. **VILLAGE OF MALONE BUILDING INSPECTOR/FIRE CODE REPORT
FOR THE MONTH OF FEBRUARY 2008.**

The Village Board reviewed this report and it will be on file in the Village Clerk’s office. The board is requesting that the code enforcement officers add more detail in the report to better explain the meaning/purpose of the health inspections.

3. **VILLAGE OF MALONE CLERK REPORT FOR THE MONTH OF
FEBRUARY 2008.**

Upon motion made by Trustee Hafter, seconded by Trustee LePine and unanimously carried by the Malone Village Board, the Clerk report for the month of February 2008 was approved and accepted as received.

4. **COMMITTEE REPORTS.**

Trustee Hafter stated that she was happy to say that two of the four Department Heads employed by the Village have a completed Notice of Salary and Benefits; they are Village Clerk, Tammy LaValley and Village Treasurer, Dolly Maguire. Trustees Richards and Hafter will now work on the notices for Jeff Smith and Chief Stone.

5. **ABOLISH ONE (1) POSITION FOR TEMPORARY PART-TIME
ACCOUNT CLERK THAT WAS CREATED LAST FALL (FOR
JUSTICE COURT – POSITION NO LONGER NEEDED.)**

Mayor Stewart stated that this position was created last fall and Louise Laberge filled it briefly to help out at Justice Court. We no longer need the position, so it was the Franklin County Personnel’s request that we abolish this one position.

Upon motion made by Trustee Richards, seconded by Trustee LePine and unanimously carried, one (1) position for a Temporary Part Time Account Clerk, that was created last

fall to help Justice Court during a shortage in help, is hereby abolished, as it is no longer needed. This position was once held by Louise Laberge.

6. VOM JUSTICE COURT REPORT FOR THE MONTH OF JANUARY 2008.

Upon motion made by Trustee Hafter, seconded by Trustee LePine and unanimously carried, the Justice Court Report for the month of January 2008 was approved and accepted as received.

7. BOARD ACCEPTANCE OF DRUG FORFEITURE CHECK, IN THE AMOUNT OF \$2475.00, FROM FRANKLIN CO. TREASURER.

Upon motion made by Trustee Hafter, seconded by Trustee Patnode and unanimously carried, the Village Board accepted the Drug Forfeiture check, in the amount of \$2475.00 which was received from the Franklin County Treasurer's Office.

8. BUDGET AMENDMENTS.

As per Dolly Maguire, Village Treasurer, the budget amendment scheduled for tonight is hereby canceled and will be taken off the agenda.

9. MR. LAWRENCE SPINNER PAID FOR A WATER TURN OFF (\$15.00). SERVICE NEVER PERFORMED; HE IS REQUESTING A REFUND.

Upon motion made by Trustee Hafter, seconded by Trustee LePine and unanimously carried, the Board hereby approves the refund requested by Mr. Lawrence Spinner, in the amount of \$15.00, for a water turn off request that was never performed.

10. TRAINING IN EVANS MILLS IN REGARDS TO WATER METERS; MARCH 18, 2008; NO COST ASSOCIATED WITH THIS TRAINING. DPW SUPERVISOR, JEFF SMITH, WOULD LIKE TO ATTEND ALONG WITH CRAIG BRAND AND RALPH JESMER.

Jeff Smith, DPW Supervisor has requested that he and Craig Brand and Ralph Jesmer attend this training as it has to do with water meters. The Village Board discussed this item in detail and had concerns over the hours of the training as it will lead to overtime for Craig Brand and Ralph Jesmer. It was the board's decision to allow these men to attend, however, there should be no overtime involved. Therefore, they should leave Malone at 7 a.m. and be back to Malone by 3 p.m. to avoid such overtime. Jeff Smith can attend the whole day however, since he is salaried employee. The Mayor granted this training with the above stated stipulations.

11. REQUEST FOR COUNTY HIGHWAY DEPARTMENT ASSISTANCE.

Mayor Stewart stated that every year we have to fill out this request for County Highway Department Assistance for the paver and roller, and possibly other county equipment through the spring, summer, and fall months. The DPW supervisor is aware of this and will sign it along with the Mayor. It will then be sent to Gary Lewis, the Superintendent of Franklin County Highways.

Upon motion made by Trustee Richards, seconded by Trustee LePine and unanimously carried, the Malone Village Board accepts such request, and authorizes the Mayor to sign such agreement.

12. VOM POLICE REPORT FOR THE MONTH OF FEBRUARY 2008.

Chief of Police Steve Stone read/reviewed that police report with the Malone Village Board. It will be kept on file in the Village Clerk's office.

OLD BUSINESS.

Mayor Stewart announced that we heard from the Department of State and CT Male that the Village and Town of Malone were awarded monies in regards to the Brownfield application that was submitted quite a while ago. The amount received is \$37995.00.

Jeff Smith, DPW Supervisor stated that he is waiting for the delivery of the first round of water meters. Village Clerk LaValley stated that she has received a lot of phone calls from people asking for pricing on the meters along with other specific information. Jeff Smith stated that each individual will receive a letter with the particulars down the road, but they are welcome to call the DPW Office. The Malone Telegram will also furnish some information in an article.

Darcy Fargo of the Malone Telegram stated that the newspaper is working on their “Outlook” section, a supplement to the newspaper; she asked the board if they had any goals that they would like to see happen in the Village. Trustee Richards stated that she would like to see a “clock” put up in the Village for the resident’s to enjoy. We had just discussed the pamphlet that we received from the clock company. New streetlights were another topic that came up, along with the current budget that the board and treasurer are working on. Darcy Fargo stated that there is a deadline of March 20th; if the board should think of other things they would like to add, she asked the board to contact her as soon as they could.

Upon motion made by Trustee Richards, seconded by Trustee LePine and unanimously carried, this meeting went into executive session for the purpose of specific personnel issues.

EXECUTIVE SESSION IF WARRANTED.

Upon motion made by Trustee Richards, seconded by Trustee LePine and unanimously carried, this meeting came out of executive session.

Upon motion made by Trustee LePine, seconded by Trustee Hafter and unanimously carried, this meeting was back in regular session.

Upon motion made by Trustee LePine, seconded by Trustee Richards and unanimously carried, the Temporary Part Time Account Clerk title/position created for Heather Phillips last fall, for the Justice Court, will have a change in title; it will be changed to Permanent Part Time Account Clerk- a non-competitive position effective immediately; and as part of this motion, Heather Phillips employment will continue until May 31, 2008, as needed.

ADJOURN.

Upon motion made by Trustee Richards, seconded by Trustee Hafter and unanimously carried, this meeting adjourned at 9:00 p.m.

RESPECTFULLY SUBMITTED:

**TAMMY R. LAVALLEY
Malone Village Clerk**